



WATER INFRASTRUCTURE AND SUSTAINABLE ENERGY FUTURES (WISE - Futures)



Employment Opportunity

The Centre for Water Infrastructure and Sustainable Energy Futures (WISE-Futures) at the Nelson Mandela African Institution of Science and Technology (NM-AIST) is one of the Eastern and Southern Africa Centers of Excellence (ACE II) aim to strengthen African higher education institutions to deliver quality post-graduate education and build collaborative research capacity in the regional priority areas. For more information about WISE-Futures visit www.wisefutures.ac.tz

NM-AIST invites applications from suitably skilled, competent, and experienced Tanzanians not above 45 years for the following posts: -.

1. RADIO PRODUCER AND PRESENTER (1 POST)

(a) Qualifications:

- Holder of Bachelor Degree in Mass Communication, Journalism, Media Studies, Broadcasting, or a related field.

(b) Duties and Responsibilities

- Plan, research, and develop engaging science-focused radio programs that align with the station's objectives and promote scientific literacy.
- Script and structure science programs to ensure smooth transitions, clear explanations, and engaging storytelling for a diverse audience.
- Generate accurate, creative, and informative science-related content, breaking down complex topics into easy-to-understand discussions.
- Ensure all content adheres to broadcasting laws, ethics, and station policies, maintaining scientific accuracy and journalistic integrity.
- Host and present live and pre-recorded science programs with clarity, professionalism, and enthusiasm to educate and engage listeners.
- Conduct insightful interviews with scientists, researchers, and industry experts, translating technical knowledge into relatable discussions.
- Interact with listeners through phone calls, messages, and social media, addressing scientific questions and encouraging public discourse.
- Adapt to live situations, handle unexpected challenges, and maintain a consistent and confident on-air presence in science-related discussions.
- Perform any other duties assigned by supervisor

(c) Knowledge and Essential Attributes:

- Two (2) years of experience in radio production and presenting is an added advantage.
- Strong understanding of media laws, ethics, and broadcasting regulations.
- Excellent content creation and scriptwriting skills.
- Must have the ability to use audio editing software (e.g., Adobe Audition, Audacity, or similar).
- Strong knowledge of current affairs, entertainment, and audience engagement strategies.
- Experience in interviewing guests and conducting live shows.
- Understanding of social media integration for radio promotion and audience interaction.
- Technical knowledge of studio equipment and sound mixing.
- Excellent verbal communication and presentation skills in English and Kiswahili
- Below 45 years of age
- Demonstrate ability to meet tight deadlines

(d) Duration of the position:

Full time one year contract, with a probation period of six months. The position is renewal subject to satisfactory performance.

(e) Salary:

Basic Monthly Salary **1,195,000 TShs** (Subject to all statutory deductions)

(f) Duty Station:

WISE-Futures, Nelson Mandela African Institution of Science and Technology [NM-AIST], Nganana 23311 Kikwe Arumeru - Arusha, Tanzania.

(g) Reporting to:

Centre Leader / Deputy Centre Leader/Centre Manager.

2. RADIO PRODUCER AND MARKETING (1 POST)

(a) Qualifications:

- Holder of Bachelor Degree in Marketing, Mass Communication, Journalism, Broadcasting, Marketing, or a related field.

(b) Duties and Responsibilities

- Host and present live and recorded radio programs focused on science, technology, and innovation with engaging and professional delivery.
- Research, script, and produce accurate, informative, and engaging science-related content, making complex topics accessible to the general audience.

- Interact with listeners through calls, messages, and social media, fostering discussions on scientific advancements and their impact on society.
- Conduct insightful interviews with scientists, researchers, and industry experts, working closely with the production team to ensure well-structured discussions.
- Build and maintain relationships with science institutions, advertisers, sponsors, and business partners to secure funding and collaborations.
- Search and engage with potential clients to promote science, research and innovation product/business.
- Manage and promote science programs through social media, digital campaigns, and interactive online platforms to reach a broader audience.
- Represent the station at science-related events, outreach programs, and public discussions, ensuring accuracy, ethical reporting, and adherence to broadcasting regulations.
- Perform any other duties assigned by supervisor

(c) Knowledge and Essential Attributes:

- Two years' experience in radio presenting, broadcasting, or media production is an advantage.
- Strong understanding of marketing principles, advertising, and audience engagement strategies.
- Excellent verbal communication and presentation skills for hosting live and recorded programs.
- Knowledge of media marketing, branding, and promotional strategies to attract and retain listeners.
- Must have the ability to use audio editing software (e.g., Adobe Audition, Audacity, or similar).
- Ability to stay updated on current trends, audience preferences, and industry developments.
- Skilled in establishing and maintaining relationships with advertisers, sponsors, and partners.
- Knowledge of digital marketing, content creation, and audience analytics for effective engagement.
- A proactive, innovative mindset, with the ability to multitask and work under pressure in a dynamic environment.
- Below 45 years of age.

(d) Duration of the position:

Full time one year contract, with a probation period of six months. The position is renewal subject to satisfactory performance.

(e) Salary:

Basic Monthly Salary **1,195,000 TShs** (Subject to all statutory deductions)

(f) Duty Station:

WISE-Futures, Nelson Mandela African Institution of Science and Technology [NM-AIST], Nganana 23311 Kikwe Arumeru - Arusha, Tanzania.

(g) Reporting to:

Centre Leader / Deputy Centre Leader/Centre Manager.

3. MODE OF APPLICATION:

Eligible candidates possessing the above qualifications and attributes are advised to submit their applications including the following:

- A cover letter describing the applicant's abilities and motivation,
- Most recent Curriculum Vitae
- Photocopies of relevant certificates
- Letter of recommendation from two referees
- Contact details: Telephone, E-mail and Postal Address
- Women are highly encouraged to apply
- Individuals currently employed in the Public Service should route their applications through their employers.

Deadline for application is **25th May, 2025**.

Only shortlisted candidates will be contacted through their addresses/e-mails/phones.

Applications should be sent by either E-mail: dvc-admin@nm-aist.ac.tz copy to recruitment@nm-aist.ac.tz **Please mention the vacancy position in the e-mail header** or send via postal address and should be addressed to:

Deputy Vice Chancellor – Planning, Finance and Administration
The Nelson Mandela African Institution of Science and Technology,
P.O. Box 447,
ARUSHA, TANZANIA.

Note: Any other correspondence in response to this advertisement will not be dealt with.